



MINUTES
Florida SouthWestern State College
District Board of Trustees Retreat
Hendry/Glades Center, A-119
June 23, 2015

Call to Order

The District Board of Trustees of Florida SouthWestern State College met in a retreat in Hendry County, Florida, on June 23, 2015 at 12: 30 p.m. with the meeting called to order by Eddie Webb, Chair.

Present: Sankey E. "Eddie" Webb, III, Chair
Brian Chapman, Jr.
Byron Donalds
Eric Loche
Julia Perry
Braxton Rhone

Absent: Marjorie Starnes-Bilotti
Tristan Chapman
Christopher Vernon

Others: Dr. Jeff Allbritten, President
Dr. Gina Doeble, Vice President, Administrative Services
June Hollingshead, Recorder

Agenda Item #1. Strategic Directions Review

Dr. Allbritten reviewed the twelve strategic directions that the College has been operating from for the past two years.

Agenda Item #2. Presentation of 2015-2016 Budget

Gina summarized the *Budget & Operating Plans Fiscal Year 2015-2016*, and a handout including Operating Funds and the Performance Funding Framework with a draft of the Commissioner's 2015 recommendation.

Agenda Item #3. 2015-2016 Board of Trustees Meeting Schedule

Dr. Henry Peel directed discussion of the proposed *2015-2016 Board of Trustees Meeting Schedule*. Trustees agreed on six-meetings – at 3:00 p.m. on the 4th Tuesday of these dates, unless otherwise noted – to be presented for a vote at the June 23, 2015 Board meeting.

Adjournment

The retreat adjourned at 3:00 p.m.

Dr. Jeffery S. Allbritten
College President

Sankey E. "Eddie" Webb, Chairman
District Board of Trustees

Date

Date



Minutes
Florida SouthWestern State College
District Board of Trustees
Hendry/Glades Center, AA-119
June 23, 2015
3:00 p.m.

Call to Order

The District Board of Trustees of Florida SouthWestern State College met in regular session in Hendry County, Florida, on June 23, 2015 at 3:20 p.m. with the meeting called to order by Sankey E. "Eddie" Webb, III, Chair.

Present: Sankey E. "Eddie" Webb, III, Chair
Brian Chapman, Jr., Vice Chair
Byron Donalds
Eric Loche
Julia G. Perry
Braxton Rhone

Absent: Tristan Chapman
Marjorie Starnes-Bilotti
Christopher Vernon

Others: Dr. Jeffery S. Allbritten, President
Present: June Hollingshead, Recorder

Pledge to Flag

Introduction of Guests and Public Comment – None

President's Report

- The first edition of *Spyglass*, the new College magazine of major events at FSW, will debut on June 29.
- Three- and four-day baseball and softball camps are underway for area youth from ages 5 to 17.
- On July 6, construction fences will be put up at the arena construction site.
- Two new deans will begin employment at FSW on July 1 – Dr. Martin McClinton, School of Pure and Applied Science; and Dr. Larry Miller, School of Education.
- Dr. Allbritten thanked everyone for their amazing work, notably the vice presidents.

Vote to Take Action On

Agenda Item 1. Approval of Minutes Regular Meeting and Charter School Governing Board Meeting April 28, 2015

MOTION by Brian Chapman, Jr., seconded by Julia Perry, to approve the minutes of the regular meeting and charter school governing board meeting April 28, 2015. Approved unanimously.

Agenda Item 2. Approval of Dates, Time, and Location for District Board of Trustees Regular Meetings for 2015-2016

MOTION by Braxton Rhone, seconded by Eric Loche, to approve six (6) meetings for the dates, times, and locations, as presented, and with the addition of collegiate high school and college events as recommendations for Board members' attendance. Approved unanimously.

Academic Affairs & Student Services Committee Report

Vote to Take Action On

Agenda Item 3. Approval to Add Concentrations to the Bachelor of Applied Science, Supervision and Management: (1) General Concentration; (2) Accounting Concentration; (3) Retail Management and Marketing Concentration; (4) Entrepreneurship Concentration; and (5) Health Services Administration Concentration

MOTION by Byron Donalds, seconded by Braxton Rhone, for approval to add five concentrations to the Bachelor of Applied Science, Supervision and Management, as presented. Approved unanimously.

Agenda Item 4. Request for Approval of the Florida SouthWestern Collegiate High Schools' 2015-2016 Calendars

MOTION by Braxton Rhone, seconded by Brian Chapman, Jr., to approve the collegiate high schools' 2015-2016 calendars, as presented. Approved unanimously.

Agenda Item 5. Modify the Collective Negotiations Agreement Memorandum of Understanding

MOTION by Eric Loche, seconded by Byron Donalds, to approve modification of the Collective Negotiations Agreement Memorandum of Understanding, as presented. Approved unanimously.

Business Affairs & Facilities Committee Report

Vote to Take Action On

Agenda Item 6. Approval to Transfer Unrestricted Fund Balance

MOTION by Byron Donalds, seconded by Julia Perry, to approve transfer of the unrestricted fund balance, as presented. Approved unanimously.

Agenda Item 7. Approval of the 2015-2016 Budget and Operating Plans

MOTION by Braxton Rhone, seconded by Eric Loche, to approve the 2015-2016 Budget and Operating Plans, as presented. Approved unanimously.

Agenda Item 8. Approval to Remove College Property from Inventory

MOTION by Braxton Rhone, seconded by Brian Chapman, Jr., to approve the removal of college property from inventory, as presented. Approved unanimously.

Agenda Item 9. Approval to Write-off Delinquent Accounts

MOTION by Braxton Rhone, seconded by Byron Donalds, to approve the write-off of delinquent accounts, as presented. Approved unanimously.

Agenda Item 10. Approval of Capital Improvement Program FY 2016-17 through 2020-21

MOTION by Brian Chapman, Jr., seconded by Byron Donalds, to approve the Capital Improvement Program FY 2016-17 through 2020-21, as presented. Approved unanimously.

Consent Agenda

Agenda Item 11. Approval of 2016-2017 Duty Day Calendar

Agenda Item 12. Approval to Accept 2015-2016 Florida SouthWestern Collegiate High School Instructional Administrator and Teacher Contract Recommendations

Agenda Item 13. Approval of Personnel Actions

MOTION by Byron Donalds, seconded by Braxton Rhone, to approve Consent Agenda Items #11 – #13, as presented. Approved unanimously.

Information Only: Agenda Items #14 – #17 were presented for information only:

Agenda Item 14. Florida SouthWestern State College Financing Corporation
Fourth Quarter Financial Statements and Investment Report

Agenda Item 15. Florida SouthWestern State College Foundation, Inc.
Fourth Quarter Financial Statements and Investment Report

Agenda Item 16. Florida SouthWestern State College Monthly Financial Report

Agenda Item 17. Collegiate High Schools' Monthly Financial Report

Institutional Advancement and Policy Committee Report

Vote to Take Action On

Agenda Item 18. Approval of the Academic Improvement Trust Fund Plan for FY
2015-16

MOTION by Brian Chapman, Jr., seconded by Eric Loche, to approve the Academic Improvement Trust Fund Plan for FY 2015-16, as presented. Approved unanimously.

Agenda Item 19. Approval of President's Contract

MOTION by Braxton Rhone, seconded by Brian Chapman, Jr., to approve the President's contract, as presented, with the following revision:

Page 4, COMPENSATION AND BENEFITS. Item 4 (J). Development:
replace "payable in 24 semi-monthly installments" with "per pay period."

Approved unanimously.

Information Only

Old Business – None

New Business – None

Professional Development – None

President's Comments

- President Allbritten thanked the Board for their approval of his contract.
- He directed their attention to gold shovel mementos given as a token of the arena groundbreaking.

Board Members' Comments

Mr. Webb read the following comments from Tristan Chapman into the record:
"Since I am away for this meeting and unable to attend, I wanted to share two comments with my fellow BOT members.

First of all, congratulations to the FSW staff for presenting a budget within the required timeframe. Considering the timing of the legislature this session, your work is commendable and I support the budget priorities, recognizing that as final budget amounts come in, we may need to make revisions.

Secondly, I appreciate Chairman Webb's work on the board's behalf in recommending the president's contract. I know that we are required each year to evaluate and consider the president's contract. I want to endorse Chairman Webb's suggested contract and feel that President Allbritten has again provided excellent leadership here at the college. Thank you for the update on the strategic directions as it is a tangible reminder of all that is happening at the college and I appreciate having this information at evaluation time. We are very fortunate to have Jeff as FSW's President and I believe that this contract includes a reasonable compensation adjustment for his good work."

Adjournment – The Chair adjourned the meeting at 4:10 p.m.

Dr. Jeffery S. Allbritten
College President

Sankey E. "Eddie" Webb, III, Chair
District Board of Trustees